



Burbage Parish Council

Members of the Burbage Parish Council are hereby summoned to attend a Council meeting at Burbage Church Centre on **Wednesday 14 NOVEMBER at 7.45pm**

Joyce Turner, Clerk to the Council, Clerk: clerk@burbage-pc.org.uk 01672 563718

The Public and Press are invited to attend this meeting

- 7.45 pm** To receive a report from Wiltshire Council - if available.
 To receive a Police Report – if available.
 To receive Village Hall report – if available
 To receive Speedwatch report – if available
 To receive questions from members of the public – not to exceed five minutes.
 (These may be answered verbally at the meeting or later in writing at the Chairman's discretion).

AGENDA

Item:

Clerk/Councillor

- 697** Receive and accept apologies for absence:
698 Receive Declarations of Interest or requests for dispensation.
699 Receive and confirm as a true record the draft Minutes of Meeting held on Monday 15th October, 2018
700 Receive update from the Community Transport Group
701 Receive update from the Pewsey Area Board
702 Correspondence received since the last meeting:

703 Planning Committee:

AF

- a) Correspondence:
 b) Receive report of Issues outstanding from the previous minutes:
 c) Report on planning decisions taken since the last Parish Council meeting:

Reference	Location	Applicant	Proposed Work	Comments to WC by
18/08553/FUL	Wycombe House Ginnys Drive	Mr and Mrs Tom Truman	New dwelling to provide ancillary accommodation to Wycombe House	18/10/2018
18/09465/FUL	2 Well Meadow	Mrs Jo Stevens Cosford	Single Storey Side Extension	06/11/2018
18/09478/FUL	8 Ailesbury Way	Mr & Mrs Sarsby	Proposed first floor extension over garage, single storey rear extension and internal alterations	07/11/2018

- d) Consider any new and existing applications for planning, including but not confined to:

Reference	Location	Applicant	Proposed Work	Comments to WC by
18/05940/LBC	Wolfhall Manor	Mr Dominic Arthur Bruce Halloran-Binney	To repair, re-tile and make good the entire roof of Wolfhall Manor, re-using as many existing tiles as possible and replacing them with like for like.	22/11/2018

- e) Arrange date for upcoming planning visits:

704 Village Open Spaces Committee:

AW

- a) Correspondence:
 b) Receive report of Issues outstanding from the previous minutes:
 See Annexe A below
 c) Review the quotes for the new roundabout for the playground
 d) Review the quotes to replace the broken fence in the playground
 e) Discuss the funding agreed for the two new rubbish bins for the playground
 f) Discuss tidying up Seymour Pond
 i) Playground inspection rota until next meeting:-
 17th November – Cllr Fellows
 24th November – Cllr Giddings
 1st December – Cllr Pearce
 8th December – Cllr Terry

705 Finance & Policy Committee:

GP

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes:
See Annexe A below
- c) Approve the budget for 2019/2010
- d) Discuss the draft Precept for 2019/2010

706 Clerk/Finance /RFO Report:

Clerk/RFO

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes: None
- c) Receive current liquidity statement & Bank Reconciliation for 31st October, 2018.
- d) Note receipts since last PC Meeting

Date Cleared	Chq/SO/BACS	Ref.	Details	VAT Excl	Total Recp.
01/10/18		R18/10	Bank interest Reward Account Oct 18	16.57	16.57
Totals				16.57	16.57

- e) Approve new payments:

Cheque Date	Chq No.	Ref.	Details	VAT Excl	Total Payments	VAT
14/11/18	100650	P381C	Bawden Managed Landscapes – grass cutting October 18	536.18	643.42	107.24
28/11/18	100651	P382C	Clerk's salary/BB/phone Nov 2018	352.50	352.50	
14/11/18	100652	P383C	PAYE for Clerk Nov 2018	85.20	85.20	
14/11/18	100653	P384C	Burbage News invoice November 2018	15.00	15.00	
Totals				988.88	1,096.12	107.24

707 Next Meetings:

Clerk

- a) Full Council **Monday 10th December 2018** at 7.45pm in the Church Centre

Joyce Turner

Clerk to the Council

Annexe A – Actions outstanding from previous Minutes

Actions currently in progress

Planning	Who	When	Updates
Open Spaces	Who	When	Updates
1. CCTV cameras Cllr Pearce to collect all the information from Mr Mike Rowland. Cllr Colling to use his March article in the Burbage News to ask for a volunteer to take this project over.	SC	Oct Mar 18	Ongoing Will review after the Neighbourhood Plan referendum
2. Parish Steward –5 main tasks for the Parish Steward are:- 1. Removal of tree in layby at Stibb Green 2. The Wolfhall junction issues 3. Repair surface of entrance to telephone exchange 4. Hedge by Seymour Court needs trimming 5. Hedge by school needs trimming	AW		Ongoing 1. New task 2. Parish Steward has passed to Highways 3. New task 4. New task 5. New task Parish Steward visits to Burbage: 3 rd , 4 th , and 8 th October 31 st October, 3 rd and 5 th November 28 th and 29 th November, and 3 rd December
3. Request from Mr Philip Marsh for bus shelters in Burbage for travellers heading southbound, particularly by Seymour Pond. Persimmon Homes were asked to build a shelter, but have declined. They suggested applying to their charity for the funding. The Clerk was asked to check with Wiltshire Council if a bus shelter would be permitted at that location The Clerk to chase Wiltshire Council for a response.	Clerk	Apr	Ongoing Review in June 2019 when the land is transferred to Wiltshire Council/Burbage Parish Council
4. New litter bin for playground - Proposal to order 2 further bins, up to a cost of £100 each. Proposed Cllr Andrew Wheeler, seconded Cllr Pearce, approved unanimously. The Clerk was asked to place the order.	Clerk	Jul	First litter bin installed To be discussed as an item in the agenda
5. Repairs needed in the playground – the basketball back plates need replacing. The playground large gates need combination locks installing, to prevent the gates being left open.	LG/Clerk CW	Feb Jul	The Clerk was asked to place the order for the new plates. Action Clerk Cllr Giddings to send Clerk website link. Action Cllr Giddings Cllr Chris Wheeler was authorised to purchase two locks.

6. Update on Martingale Road and Seawards correspondence Cllr Chris Wheeler has tried to speak to the replacement contact again, and has chased for a response.	CW	Asap	Ongoing
7. Re-siting the defibrillator at the Three Horseshoes. Suggestion to move it to Ram Alley	SC	Jul	Ongoing
8. Damaged footpath signs to be replaced.	SC	Jul	Cllr Colling is in the process of checking which signs need to be replaced. Ongoing
9. Village sweep	SC & Clerk	Jul	The Clerk was asked to contact Wiltshire Concrete to ask for a quote for the work.
10. Tractors speeding in village, and mud on roads	Clerk	Oct	The Clerk has written to Mr Peter Blanchard
11. Suggestion to put bike rack by bus stop next to the Three Horseshoes	Clerk	Oct	The Clerk has asked CATG for advice
12. Grit and salt supplies for winter 2018/19 – order placed with Wiltshire Council. To be collected from Marlborough in November	CW/AW	Nov	Cllr Andrew Wheeler and Cllr Chris Wheeler volunteered to make the collection
13. Missing litter bin in East Sands	CW/AW	Oct	Cllr Chris Wheeler volunteered to source a bin and install it

Finance & Policy	Who	When	Status