



Burbage Parish Council

Members of the Burbage Parish Council are hereby summoned to attend a Council meeting at Burbage Church Centre on **Monday 15 OCTOBER at 7.45pm**

Joyce Turner, Clerk to the Council, Clerk: clerk@burbage-pc.org.uk 01672 563718

The Public and Press are invited to attend this meeting

7.45 pm To receive a report from Wiltshire Council - if available.

To receive a Police Report – if available.

To receive Village Hall report – if available

To receive Speedwatch report – if available

To receive questions from members of the public – not to exceed five minutes.

(These may be answered verbally at the meeting or later in writing at the Chairman's discretion).

AGENDA

Item:

Clerk/Councillor

685 Receive and accept apologies for absence:

686 Receive Declarations of Interest or requests for dispensation.

687 Receive and confirm as a true record the draft Minutes of Meeting held on Monday 10th September, 2018

688 Receive update from the Community Transport Group

689 Receive update from the Pewsey Area Board

690 Correspondence received since the last meeting: Rowdeford school closure

691 Neighbourhood Planning Steering Group:

GP

a) Correspondence

b) Receive report of Issues outstanding from the previous minutes

Neighbourhood Plan SG	Who	When	Status
Clerk to check rules on giving thank you gifts to volunteers	Clerk	Oct	Advice received from Katie Fielding of WALC

c) Conclusion of Neighbourhood Development Plan

692 Planning Committee:

AF

a) Correspondence:

b) Receive report of Issues outstanding from the previous minutes:

c) Report on planning decisions taken since the last Parish Council meeting:

Reference	Location	Applicant	Proposed Work	Comments to WC by
18/07794/FUL	Stibb Green Farm, No. 10 Stibb Green	Mr & Mrs J Booth	Single storey and two-storey extensions to existing dwelling.	18/09/2018
18/07803/FUL	Stibb Green Farm 10 Triangle Around The Green	Mr & Mrs J Booth	Erection of barn, and partial demolition of stables. Associated extension of access drive	18/09/2018
18/07958/TPO	The Cherries 131 High Street	Mrs Julia Chandler	2 Ash trees - crown raise 25% & branch reduction 25%	15/09/2018
18/08461/TCA	15 Burroughs Drove	Mrs Jan Ritchie	Unspecified tree – thin out and reduce by 50% to prevent overhanging and touching garage	27/09/2018

d) Consider any new and existing applications for planning, including but not confined to:

Reference	Location	Applicant	Proposed Work	Comments to WC by
18/08553/FUL	Wycombe House Ginnys Drive	Mr and Mrs Tom Truman	New dwelling to provide ancillary accommodation to Wycombe House	18/10/2018

e) Arrange date for upcoming planning visits:

693 Village Open Spaces Committee:

AW

a) Correspondence:

b) Receive report of Issues outstanding from the previous minutes:

See Annexe A below

- c) Proposal to purchase a new roundabout for the playground
- d) Proposal to replace the broken fence in the playground
- e) Proposal to buy a new rubbish bin to replace the missing one at East Sands
- f) Proposal to issue a contract to empty the new rubbish bins
- g) Agree the actions for obtaining and storing supplies of road salt and grit for winter.
- h) Discuss tidying up Seymour Pond
- i) Playground inspection rota until next meeting:-
 - 20th October – Cllr Thornton
 - 27th October – Cllr Andrew Wheeler
 - 3rd November – Cllr Chris Wheeler
 - 10th November – Cllr Colling

694 Finance & Policy Committee:

GP

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes:
See Annexe A below
- c) Approve purchase of replacement kit for defibrillator 4, following water damage
- d) Discuss the draft budget for 2019/2010

695 Clerk/Finance /RFO Report:

Clerk/RFO

- a) Correspondence:
- b) Receive report of Issues outstanding from the previous minutes: None
- c) Receive current liquidity statement & Bank Reconciliation for 30th September, 2018.
- d) Note receipts since last PC Meeting

Date Cleared	Chq/SO/BACS	Ref.	Details	VAT Excl	Total Recp.
21/09/18	BACS	R18/09	Wiltshire Council – 50% of Precept	15,233.00	15,233.00
Totals				15,233.00	15,233.00

- e) Approve new payments:

Cheque Date	Chq No.	Ref.	Details	VAT Excl	Total Payments	VAT
15/10/18	100643	P374C	Burbage News invoice September 2018	15.00	15.00	
15/10/18	100644	P375C	Bawden Managed Landscapes – grass cutting September 18	536.18	643.42	107.24
26/10/18	100645	P376C	Clerk’s salary/BB/phone Oct 2018	352.50	352.50	
15/10/18	100646	P377C	PAYE for Clerk Oct 2018	85.20	85.20	
15/10/18	100647	P378C	Burbage News invoice October 2018	15.00	15.00	
15/10/18	100648	P379C	Clerk’s expenses	68.84	68.84	
Totals				1,072.72	1,179.96	107.24

696 Next Meetings:

Clerk

- a) Full Council **Wednesday 14th November 2018** at 7.45pm in the Church Centre

Joyce Turner

Clerk to the Council

Annexe A – Actions outstanding from previous Minutes

Actions currently in progress

Planning	Who	When	Updates

Open Spaces	Who	When	Updates
<p>1. CCTV cameras Cllr Pearce to collect all the information from Mr Mike Rowland. Cllr Colling to use his March article in the Burbage News to ask for a volunteer to take this project over.</p>	SC	Oct Mar 18	Ongoing Will review after the Neighbourhood Plan referendum
<p>2. Parish Steward –5 main tasks for the Parish Steward are:-</p> <ol style="list-style-type: none"> 1. Removal of tree in layby at Stibb Green 2. The Wolfhall junction issues 3. Repair surface of entrance to telephone exchange 4. Hedge by Seymour Court needs trimming 5. Hedge by school needs trimming 	AW		Ongoing 1. New task 2. Parish Steward has passed to Highways 3. New task 4. New task 5. New task Parish Steward visits to Burbage: 3 rd , 4 th , and 8 th October 31 st October, 3 rd and 5 th November 28 th and 29 th November, and 3 rd December
<p>3. Request from Mr Philip Marsh for bus shelters in Burbage for travellers heading southbound, particularly by Seymour Pond. Persimmon Homes were asked to build a shelter, but have declined. They suggested applying to their charity for the funding. The Clerk was asked to check with Wiltshire Council if a bus shelter would be permitted at that location The Clerk to chase Wiltshire Council for a response.</p>	Clerk	Apr	Ongoing Review in June 2019 when the land is transferred to Wiltshire Council/Burbage Parish Council
<p>4. New litter bin for playground - Proposal to order 2 further bins, up to a cost of £100 each. Proposed Cllr Andrew Wheeler, seconded Cllr Pearce, approved unanimously. The Clerk was asked to place the order.</p>	Clerk	Jul	First litter bin installed To be discussed as an item in the agenda
<p>5. Repairs needed in the playground – the basketball back plates need replacing.</p> <p>The playground large gates need combination locks installing, to prevent the gates being left open.</p>	LG/Clerk CW	Feb Jul	The Clerk was asked to place the order for the new plates. Action Clerk Cllr Giddings to send Clerk website link. Action Cllr Giddings Cllr Chris Wheeler was authorised to purchase two locks.

6. Update on Martingale Road and Seawards correspondence Cllr Chris Wheeler has tried to speak to the replacement contact again, and has chased for a response.	CW	Asap	Ongoing
7. Re-siting the defibrillator at the Three Horseshoes. Suggestion to move it to Ram Alley	SC	Jul	Ongoing
8. Damaged footpath signs to be replaced.	SC	Jul	Cllr Colling is in the process of checking which signs need to be replaced. Ongoing
9. Village sweep	SC & Clerk	Jul	The Clerk was asked to write to Ringway to ask for a quote for the work.
10. Tractors speeding in village, and mud on roads	Clerk	Oct	The Clerk has written to Mr Peter Blanchard
11. Suggestion to put bike rack by bus stop next to the Three Horseshoes	Clerk	Oct	The Clerk has asked CATG for advice

Finance & Policy	Who	When	Status